Equator Information Technology

Letter Of Offer #«offers-id»

**Date:** 30 October 2024

Agent Name: «agents-agent\_name»

|  |  |  |  |
| --- | --- | --- | --- |
| Address: | «agents-address-line1» | Email: | «agents-address-country» |
|  | «agents-address-line2» | Phone: | «agents-address-country» |
|  | «agents-address-line3» | Website: | «agents-address-country» |
|  | «agents-address-suburb» «agents-address-suburb» «agents-address-suburb»  |  |  |
|  | «agents-address-country» |  |  |

**Student Details**

|  |  |  |
| --- | --- | --- |
| **Full Name:**  | «students-name» | **Gender:** «students-gender» |
| **Date of Birth:** | «students-dob» («students-age»years old) | **Student No:** «students-student\_id» |
| **Email Address:** | «students-os\_email» |  |
| **Nationality:** | «students-country» |  |

**Fees Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **FEE NAME** | NET AMOUNT | AGENT COMMISSION | AMOUNT |
| {{#grid offer\_items}}{{offer\_items-description}} | {{#checkif offer\_items-net\_amount}} {{#currency offer\_items-net\_amount}}{{else}} {{#currency offer\_items-total\_amount}} {{/checkif}} | {{#currency offer\_items-commission\_amount}} | {{#currency offer\_items-total\_amount}} |

|  |  |
| --- | --- |
| **SUBTOTAL** | $«offers-offer\_amount» |
| **LESS AGENT FEE** | $«offers-offer\_amount» |
| **TOTAL** | $«offers-offer\_amount» |

**Instalment Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **INSTALMENT DUE DATE** | **NET AMOUNT** | **AGENT COMMISSION** | **TOTAL AMOUNT** |
| {{#grid offer\_install\_groups}}{{#date offer\_install\_groups-due\_date "dd/MM/yyyy"}} | {{#currency offer\_install\_groups-net\_amount}} | {{#currency offer\_install\_groups-commission\_amount}} | {{#currency offer\_install\_groups-amount}} |

**Bank Details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Please arrange for funds to be forwarded by cash, cheque or telegraphic transfer to: **Bank Account Details: Equator IT**

|  |  |
| --- | --- |
| Account name: | EQUATOR IT |
|   | Trust Account |
| Account number: | 123-1234-12345 |

The Government Sales Tax (GST) of 10% is calculated on the following fees :Airport Pickup Fee, Accommodation Placement Fee and Private Tuition |